



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		SMT UGAMADEVI BHAWARLAL NAHAR THEOSOPHICAL WOMEN'S COLLEGE
• Name of the Head of the institution		DR. SANGEETA GAONKAR
• Designation		PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		08329228331
• Mobile No:		9480754382
• Registered e-mail		subntwc@gmail.com
• Alternate e-mail		subniqac@gmail.com
• Address		ASUNDI BHEEMRAO NAGAR HAMPI ROAD
• City/Town		HOSAPETE
• State/UT		KARNATAKA
• Pin Code		583201
<b>2.Institutional status</b>		
• Type of Institution		Women
• Location		Urban
• Financial Status		Grants-in aid

<b>• Name of the Affiliating University</b>	<b>KARNATAKA STATE AKKAMAHADEVI WOMEN'S UNIVERSITY, VIJAYAPURA</b>				
<b>• Name of the IQAC Coordinator</b>	<b>PROF. ANJALI R DESAI</b>				
<b>• Phone No.</b>	<b>08329228331</b>				
<b>• Alternate phone No.</b>	<b>08329228331</b>				
<b>• Mobile</b>	<b>9480567766</b>				
<b>• IQAC e-mail address</b>	<b>subniqac@gmail.com</b>				
<b>• Alternate e-mail address</b>	<b>anjalidesai64@gmail.com</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.subntwc.org/aqar-2019-20.pdf">http://www.subntwc.org/aqar-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
<b>• if yes, whether it is uploaded in the Institutional website Web link:</b>	<a href="http://www.subntwc.org/Calendar%20of%20Events%202020-21.pdf">http://www.subntwc.org/Calendar%20of%20Events%202020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>B</b>	<b>2.69</b>	<b>2012</b>	<b>15/09/2012</b>	<b>14/09/2017</b>
<b>6.Date of Establishment of IQAC</b>			<b>25/07/2006</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
<b>• Upload latest notification of formation of IQAC</b>			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			<b>3</b>		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<p>No</p>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<p><a href="#">View File</a></p>	
<p><b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b></p>	<p>No</p>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<p><b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b></p>		
<p>Introduction of vocational classes in cutting tailoring. Organised Special Guest Lecture Session for 3 Days. Organised Workshop for Students for Empowerment of Girls. Initiation taken for attending NAAC related Workshops by Teachers. Encouraged students for participating in Cocurricular Activities.</p>		
<p><b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b></p>		
Empty space for plan of action and outcome		

Plan of Action	Achievements/Outcomes
Encouraging Social awareness program	<ol style="list-style-type: none"> <li>1. Organised Blood Group Checking for Students and Staff</li> <li>2. Awareness Program about Youth Rights</li> </ol>
Environmental Awareness	<ol style="list-style-type: none"> <li>1. Arrangements were done to feed and watering the birds by using earthen bird feeders during summer.</li> </ol>
Encouraging Co-curricular Activities	<ol style="list-style-type: none"> <li>1. Our Students Participated and won Second and Third Prize in university level Video Making on Women Life and Achievement organised by KSAWU Vijayapura.</li> <li>2. Department of Economics and commerce jointly organised Essay competition on Gandhian Thought.</li> <li>3. Essay competition conducted on the occasion of Annie Besant Birth Anniversary</li> </ol>
Women Empowerment	<ol style="list-style-type: none"> <li>1. International Womens Day Celebrated</li> <li>2. Lecturing Program organised on Cyber Safe Girl in collaboration with Taluk Law Council</li> </ol>
Induction Programs	<ol style="list-style-type: none"> <li>1. One day program have organised for newly admitted students to share the information about the college's vision and Mission, Availability of Different student supporting facilities, Financial Aid, Examination patterns and IQAC's NAAC related activities.</li> </ol>
Placement Training	Organised training program on preparation of CV and facing the interview

<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Governing Body	30/12/2021
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	08/02/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<b>16. Academic bank of credits (ABC):</b>	
<b>17. Skill development:</b>	
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>	
<b>20. Distance education/online education:</b>	

## Extended Profile

### 1. Programme

1.1

2

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1 486

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 244

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 139

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 4

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 4

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>2</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>486</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>244</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>139</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>4</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	4
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4. Institution

4.1	8
Total number of Classrooms and Seminar halls	
4.2	128.13
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	19
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the syllabus and curriculum formulated by the KSWU. calendar of event prepared by the university. According to the university calendar college also prepares its own calendar of events. The process of curriculum design is done by the BOS of the university is through the participation member colleges. The institution has taken various programmes for the curriculum development and implementation. Faculty members also participated in the discussion of the curriculum development Workshops.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">0</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous



## Internal Evaluation (CIE)

Yes, the institution follows the academic calendar, which includes the implementation of Continuous Internal Evaluation (CIF). The Academic Calendar of the college is prepared by the Head of the Institution, senior teaching faculty, and the IQAC Coordinator in accordance with the Academic Calendar of the connected university. Internal Continuous Evaluation is included in the Academic Calendar (CIE). Lists of notable events, as well as holiday lists. Because the year 2020 is a COVID-19 Pandemic Year, and the timing of occurrences cannot be predicted, the college will be unable to stick to a set academic timetable.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://www.subntwc.org/Calendar%20of%20Events%202020-21.pdf">http://www.subntwc.org/Calendar%20of%20Events%202020-21.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution integrates issues relevant to Gender, Human Values and Sustainability through Co-Curricular Activities which are carried out by various functionaries of the college.

In observation of International Women's Day, 8th March 2021, the Women Empowerment Cell, NSS & Cultural Department organized programme with special guests. Kum. Yasmeen Khanum and Kum. Anusha J won Second and Third prize in video making on Women Life and Achievement conducted by KSAWU Vijayapura.

To safeguard Human Values support students from all aspects the Students' Grievance Cell is created. The cell address the issues related to the Students' Grievance as and when reported.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

<b>1.3.3 - Number of students undertaking project work/field work/ internships</b>	
0	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>C. Any 2 of the above</b>
File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="#">0</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	

410

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

155

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution examines the students' learning levels and creates unique programmes for advanced and slow learners. On a regular basis, the institution examines the students' learning levels through semester exams, assignments, presentations, and other means. Additionally, departments hold tutorial classes for sluggish learners. along with these toutorial classes slow learner students are provided with Referencebooks, Notes etc.

File Description	Documents
Link for additional Information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
488	4

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

The Institutions provide platform for participative learning to the students. Moreover, projects, field-works, seminars, excursions, NSS etc. inculcate among the students the practice and habit of participative learning and problem-solving methodologies.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">0</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT technology is used by college faculty members to improve the teaching and learning process. Students are encouraged to study and practise through interactive exercises using various internet apps that are combined with the teacher's explanation. To teach, communicate, give material and syllabus, make announcements, conduct examinations, upload assignments, make presentations, mentor, and share information, platforms such as YouTube, E-mails, Whatts App group, Telegram, Zoom and Google classrooms, and the College website are utilised. During the Covid-19 crisis, these applications are also employed to give online education. wifi is also provided for staff on campus.

The library also gives access to computers and online journals that are freely available in the public domain, as well as journals that have been subscribed on faculty recommendation, and enables downloading.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.subntwc.org/facilities.html">http://www.subntwc.org/facilities.html</a>

### **2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

#### **2.3.3.1 - Number of mentors**

**12**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### **2.4 - Teacher Profile and Quality**

#### **2.4.1 - Number of full time teachers against sanctioned posts during the year**

**4**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

117

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For the Internal Assessment, there is Committee formed which is headed by Senior Faculty Member of the institution and Rules of Karnataka State Akkamahadevi Women's University, Vijayapura are followed with 14 Marks for 2 Internal Assessment Test, 3 marks for Assignment and 3 marks for Attendance. students are communicated regarding Test Time Table and Topics for the IA Test well in Advance. IA Test will be conducted as per time table which is prepared by Committee in an organised and systematic manner. Continuous Internal Assessment valuation of students is done by the faculty members. The college strictly monitors the attendance of the students and the admit card is provided to the students for End- Semester examinations provided they fulfilled the required minimum attendance. Internal assessment and End Term Semester examination held as per the Academic Calendar of the University.



File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">0</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Once the faculty member completes Evaluation of Internal Assessment test papers which are distributed to the students in the class room and any grievances about the marks allotted will be addressed immediatly. final Internal marks allotted will be communicated to the students through proper channel. Students are intimated to bring any grievances regarding Internal Marks to the notice of Concerned Faculty Member and Co ordinator of Internal Test and redressed properly.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">0</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well stated and displayed through:

1. Institute website
2. College's Prospectus
3. Awareness about COs, POs and PSOs are made to students by faculty at the beginning of the semester and through orientation programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.subntwc.org/Course%20Outcomes.pdf">http://www.subntwc.org/Course%20Outcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution has evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through mid and end semester exam, assignment, presentation etc. after announcement of results of Semester end examinations, the outcome of college result is discussed in IQAC Meeting. the staff members are instructed to take initiative measures to improve academic standard and steps are taken to improve the performance of students in the examinations. this has helped the institution to secure Ranks, Distinctions and above 90% results every year.

after successful completion of the courses most of our students have joined for higher education, various competitive exam coaching classes. many students placed in banking sector, TCS, Infosys, Wipro, teaching Profession and Govt. and Private Jobs.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">0</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

156

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	0

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.subntwc.org/B%20Com%20Feedback.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="#">0</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Multifarious activities in the Institute involving the students with the objective of sensitizing various social issues and strengthening community participation for holistic development are carried out inside the campus under the banner of NSS.

"Women's Day" is celebrated as part of Gender Sensitization programs.

"International Yoga Day" was celebrated too for making the students mentally and physically fit.

In this Covid-19 pandemic to create awareness among students and community a online quiz has been conducted.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**4**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**1020**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has Eight (8) Classrooms, comprising of Six (6) large classrooms with seating capacity of one hundred Twenty (120) students, two(2) medium size classrooms with seating capacity of Fifty (50) students. All the classrooms are furnished with Blackboards for clear visibility with sufficient illution and ventilation. one (1) classrooms are facilitated with LCD Projectors for power point presentation. The college also have a

spacious teachers common room with specific departmental cubical. The college also has a seminar hall with seating capacity of one hundred Twenty(120) participants. All the faculties' uses of desktop computers at the teacher's common room for emergency works.

college campus fully equipped with CCTV for security purpose.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">0</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages cultural activities, games and sports in every possible ways. Most of the college cultural functions are conducted at the College open air Auditorium. For games and sports, the college even though with space constrain has tried to utilize the college campus at its optimum for facilitating games and sports. The college has a Play Groundfor outdoor games. On the other hand, for indoor games the college have table tennis room, indoor game room with carom board, Chess,etc.

.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">0</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

01

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

01



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.01549

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated Library Management System (ILMS) is in process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	0

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.34711

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a policy for periodical upgradation of the IT facilities. New IT infrastructure are created taking intoconsideration the requirements of the entire college.

The Institute has a 100 MBPS high-speed internet connectivity

through OFC/LAN/Wi-Fi, with access points/switches (including L2) strategically located across the campus.

A dedicated Computer Centre with more than 12 desktops is provided

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">0</a>

#### 4.3.2 - Number of Computers

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.01549

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, there is an established system and procedures for maintaining and utilizing physical, academic and support facilities, viz., Library, Sports Ground, Computers, Class rooms etc. In this regard, there are Library and Sports committees are in force which is composed of Senior Teachers. From time to time, this committee sits together and plans out new Books and Journals for Library and Sports materials and equipments for Sports complex. for construction activities in the institution as well as maintenance and renovation activities of the institution the top level management will take decision as and when needed. Inputs are sought from the institution's financial status and the necessary budget allocation for existing and new construction activities are decided upon in management meetings for Final Approval.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">0</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

345

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

D. 1 of the above

File Description	Documents
Link to institutional website	<a href="#">0</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

80

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

80

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

01

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

47

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Union called Chintana Bharati Vrunda is functioning actively in all the activities of the college which composed with general secretary, Joint, secretary, sports secretary, cultural secretary and class representatives. Freshers party and student union was inaugurated on 27-02-2021 student representatives are also included in NSS Advisory committee, Library advisory committee, Student grievances and redressal cell and sports committee.

File Description	Documents
Paste link for additional information	<a href="http://www.subntwc.org/facilities.html">http://www.subntwc.org/facilities.html</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**The college has started the process of registering the Alumni Association.**

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The College Leadership has taken a number of initiatives to accomplish our institution's vision and mission statements, keeping our institution's vision and mission declarations in mind. Under the direction of the Principal, a number of committees have been formed. The committees hold regular meetings and conduct**

periodic assessments, and the reports are transmitted to the IQAC for record keeping. The management adopts a participatory method to ensure that all academic policies are in line with the institution's objective. Even at the lowest level, the college maintains decentralised governance, which aids the institution in achieving its vision and goal.

The IQAC draughts the perspective plans, which are then forwarded to the Governing Body for final approval through the Principal. The IQAC ensures that all plans and policies are in line with the institution's vision and mission when creating the perspective plan. Furthermore, when critical strategies and plans must be developed, the HOD's opinions and recommendations are considered, and the institution's leadership makes the final decision based on the outcome of such interactions.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our Institution has a decentralized administration, provides complete transparency in the decision making process.

1. The governing body has given powers to the principal to take decision in Academic and Co-curricular activities.
2. The governing body meets at regular intervals and monitors the activities of the institute.
3. The Principal conducts regular meetings with the programme coordinators and discuss the activities of the department.
4. The programme coordinators conducts meetings with faculties and Nonteaching staff in the departments and discusses the activities.
5. Under the guidance of the Management, Principal constitutes different committees for the successful operation of the institution.

#### Case Study

Principal is the Head of the institution to function in order to fulfill the Vision and Mission of the institution academic

responsibilities are divided among all the staff members. various committees are formed for academic and co curricular activities to be conducted during the year. the coordinator of each committee and cell will form their respective committee which includes principal as chairperson, senior faculty members and students. the responsibilities are communicated to faculty members through regular staff meetings, to discuss the various academic matters and decisions are taken. the participative decision making ensures that active participation of all the concerned persons which results in improving the quality of work and increase in efficiency of institutional process.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has a perspective plan. The aspects considered for inclusion are;

1. Quality enhancement and improved teaching-learning environment.
2. Enhancement of student support systems.
3. Improved student success rate.
4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery;
5. The teacher to be more of a facilitator and mentor than just a full time tutor.
6. Life skills and Sports will be an integral part in curriculum development and delivery.
7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of College Governing Body of the Institution includes the President, Vice President, Secretary, Joint Secretary, Treasurer and Co-Ordinator. College Governing Body jointly proposes the major policy decisions and action plans. The Governing Body then deliberates and discuss the Matters and takes the decision and communicated to the principal who is Ex-Offio Secretary of the Governing Body of the college. Taking the feedbacks into account, the top management given an opportunity to every stakeholder of institution to participate in the decision making process of the institution.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Link to Organogram of the Institution webpage	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Many welfare schemes are available for teaching and non-teaching staff such as Gratuity, Family Benefit Fund, Casual Leave, Maternity Leave, Earned Leave, Half pay Leave, Medical Leave, Etc.

The institution facilitates the faculties in terms of special leave etc. who wants to undergo Research or engaging in research related projects, Evaluation, Orientation and Refresher Course, attending Seminars, Conferences and Workshops.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal for teaching faculty Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submitting of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher / orientation course/ workshops etc that the teacher attended during a particular period as it is deemed mandatory for promoting in next grade.

During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject, that can upgrade his overall performance.

Performance Appraisal for non teaching faculty The principal is concerned is being asked to give report

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts regular Internal and External Audits every Year.

**Internal Audit:** Internal Audit is carried out throughout the year. Every three months the internal audit is carried out and reviewed by the college governing body and at the end of the financial year i.e. in the month of March final Internal Audit is done.

**External Audit:** External Audit is carried out by Professional Auditor.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The predominant source of funds for the institution are from

1. Students fees (Tuition, College, etc.)
2. Financial Support by Management
3. Funds from Society
4. Contribution from Alumni

Proper utilization of financial resources is planned at the beginning of every financial year. The expenses of the funds are mainly due to the following 1. Salaries for Temporary Staff 2. Departmental Expenses 3. Infrastructure 4. Maintenance etc., 5. Administrative expenses 6. Cultural & Co-curricular activities 7.



**Promotional activities**

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under:

1. All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.
2. Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars.
3. Teachers are also supported and encouraged to participate in examination evaluation processes.
4. Thepoor and needy students are provided with financial aid by Faculty Members
5. The college encouraged the students to participate in Intra-College and Inter -College level debates, competitions, seminars etc.
6. Regular meetings of IQAC are conducted under the chairmanship of Principal with the fixed agenda and suggestions are taken from all the members of IQAC for improvement and better implementation of curriculum.
7. workshop is organised for teachers on Online Teaching apps during Covid-19 Pandamic.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

1. Students feedback on faculty, teaching learning process and evaluation:

Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms:

a. The students are allowed to give feedback on faculty, teaching learning process and evaluation so that actual picture is ascertained.

b. After evaluating the feedback from students, the teacher if evaluated with low performance is instructed accordingly.

c. The whole process is being operated through IQAC.

2. Academic monitoring:

The Principal visit frequently to the classes regarding the regularity and punctuality of class work.

3. Remedial Classes:

The teachers conduct remedial classes and revision for the students wherever needed.

4. Syllabus Monitoring:

The principal (chairman IQAC) keeps vigil on the completion of syllabus and ascertains information regarding the quantum syllabus completed, so that the prescribed syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p>C. Any 2 of the above</p>
--	------------------------------

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">0</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Institution shows gender sensitivity in providing facilities such as:**

**Safety and Security**

The Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students at this institute is carried as follows:

Women Empowerment cell is led by a senior, confident and caring female teaching member. It is a good and healthy sign of academic work place that no pronounced complaint has been lodged by any girl student. Various moral and religious lectures from time to time, by scholars play a pivotal role in controlling any type of deviant behaviour. . A Gender sensitization course is offered in the college.

**Counselling:** The female teaching faculty in particular are advised to counsel girl students in class, library, common room (wherever it suits) to educate about sexual harassment either collectively or individually, as suits the situation. The teachers are further instructed to counsel in cordial and cooperative manner so that senses of belonging and loving care prevail among the student community. A good result of one to one talk, questioning, discussing comes to surface, demystifying the doubts in mental horizon of girl students. There is no report of ragging in the campus.

**Common Room:** The College has a common room where first aid facility is provided at hand. The college provides basic medical aid, necessary for girl students. Medical aid is provided free of cost.

File Description	Documents
Annual gender sensitization action plan	<a href="#">0</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">0</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste management for collecting the solid waste from nook and corner of the campus substantial number of dustbins are**

installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits.

Liquid waste; all the liquid waste from washroom, bathroom is collected into soakage pits through systematic drainage. Zero percent leakage of waste water is ensured.

E- Waste management The College has minimum e-waste. The waste if any is sold to vendors for recycling

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">0</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As we believe in the objectives of the Theosophical Society

Its three Objects are:

1. To form a nucleus of the Universal Brotherhood of Humanity, without distinction of race, creed, sex, caste or colour.
2. To encourage the study of Comparative Religion, Philosophy and Science.
3. To investigate unexplained laws of Nature and the powers latent in man.

Our Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day also promote tolerance and hormaony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

One of the best practices of the institution is value education. The objective of this practice is to inculcate value in the students in order to make them a responsible citizen of the nation. It aims to nurture young mind to develop into a citizen with a deep sense of social responsibility. As a part of creating awareness about our rights duties responsibilities of citizens enshrined in the Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals



Due to pandemic the institution was not able to celebrate most of the national and international commemorative days, events in the year 2020. Some few events and commemorative days celebrated in the year 2019 and 2020.

1. Republic Day 26th January 2019 and 2020.
2. International Women Day 8th March 2019 and 2020.
3. World Environment Day 5th June 2019.
4. Independence Day 15th August 2019 and 2020

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the Practice: Value Education**

**Objectives of the Practice:**

- To inculcate value.
- Promoting sense of social responsibilities.
- Building leadership qualities.
- Development of well balanced personality.

**The Context:**

The core objective of this institution is preparing and nurturing the young girl students to become a complete women or whole person. To achieve this vision the mission of the institution is to impart holistic education for the empowerment of women with great emphasis on inculcating value to nurture the growth of well balanced personality.

**The Practice:**

The institution organized various programmes and activities under value education programmes:

1. Value education class:

As our institution believes in the notions of Theosophy viz; "No Religion is higher than Truth" and "Universal Brotherhood". Two classes in a month are allotted for value education. Topic related with ethics and social values are open for discussion. It also focuses on the issues and problems generally faced by the girl students and means and ways to tackle the problem.

1. Group counselling:

Group counselling conducted for some target group.

Evidence of success:

The evidence of success is shown by increasing participation of students in the programmes and activities conducted under value education programme. The initiatives for most of the programme are taken by the students; it also helps in shaping leadership qualities in them. Many academically weak and passive students taking up a leading role is also observed. It give them a platform for discover their leadership qualities thereby building up their confidence and self-esteem.

Problems Encountered and Resources Required:

Due to subjective nature of the programme the faculty in-charge of the programmes especially in counselling area sometimes moves beyond empathy and get emotionally attached with the client's personal issues. If timely intervention is not taken, they suffer from burned out syndrome which is too taxing on the faculty members. Resource requires is sincerity, cooperation and enthusiasm on the path of teachers, management and students towards making the programme successful.

Notes:

The institution caters to girl student from all over District from varying socio-economic background. A large number of students come from the rural part of Vijayanagara District due to lack of quality educational opportunity in their area. Moreover the situation further aggravated by the fact that most of them come from weak financial situation. To curb this disturbing trend the

college initiated value based programme as a part of the co-curricular activities. The purpose of this programme is nurturing the young mind to develop a deep sense of social responsibilities and meet the future challenges successfully.

Title of the Practice: Eco Friendly Awareness Program

Objectives of the Practice:

- To inculcate the value of co-existing with nature.
- To nurture the spirit of giving and sharing.
- Promoting the idea of using biodegradable products
- Sensitizing the students on perks of Eco Friendly Environment.

The Context:

Excessive use of plastic makes it very challenging to be addressed in designing and implementing this practice. However, with positive mind and help of all academic departments of the college in association with various Committees and Cells of our institute viz. NSS, Health Unit, Women Empowerment Cell etc.

The Practice:

The event is inspired by the mission "SWACCH BHARAT ABHIYAN"

The program was designed with several talks by dignitaries along with collection of plastic waste materials from various parts of the campus and surrounding.

Arrangements were done to feed and watering the birds by using earthen bird feeders during summer.

A creative activity 'Best out of waste' was conducted to create awareness among the students about the importance of 3Rs viz. Reduce, Reuse, Recycle.

Evidence of success:

The students prepared many beautiful items like cushions, flowers out of waste tyres, polythene. The participants enthusiastically prepared different products from the waste and also learnt the reuse of waste products and conservation of natural resources. Students and teachers have been sensitized not to bring poly bags to school. The evidence of the programme lies in the negligible

amount of plastic waste and stain free wall in and around the campus. The result seems to be very positive beyond the target and benchmark as campus with negligible amount of plastic waste.

#### Problems Encountered and Resources Required:

As we know use of plastic products is very common, from water bottle to processed food, from plastic bag to container it is near to impossible to go plastic free. So, our main focus is to minimize the usage and reduce to maximum possible surface area.

#### Notes:

As in 21st century, the major concern is to save the planet and health. So, adopting practices like going green with minimum usage of plastic products and campaigning awareness regarding health issues and diseases in this century would be a very idea to adopt as one of the best practices in other institution.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our Institute has played an exemplary role in providing educational opportunities to the underprivileged Rural and Poor Economical Background girls in the district of Vijayanagara. This institution has earned the reputation of being a premiere educational institution, regarding girls education in the field of higher education in district of Vijayanagara. It also holds the unique record of producing the highest number of women graduates in the Arts and Commerce stream in the Surrounding.

On routine there is recitation of what has come to be known as the "Universal Prayer" or "Universal Invocation" in our morning gatherings and special occasions. Simple in the extreme, the words possess the magical power of a mantra penned by Annie Besant.

O Hidden Life, vibrant in every atom;

O Hidden Light, shining in every creature;

O Hidden Love, embracing all in Oneness;

May all who feel themselves as one with Thee,

Know they are therefore one with every other.

So familiar have these words become that it may be their significance and depth of inner meaningfulness have escaped us. which results in promoting and achieving our institutes Vision aand mission.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.3.2 - Plan of action for the next academic year

1. To introduce some more job-orientad and skill based courses.
2. To give additional thrust to campus placement initiatives.
3. To identify talent among students for various sports and cultural activities.
4. To create an atmosphere for holistic development of students, faculty members and support staff.
5. To create awareness and initiate measures for protecting and promoting environment.